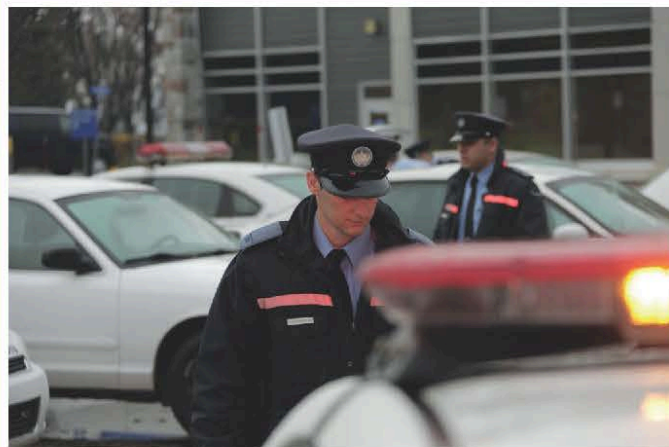


Admission Guide for the Police Cadet Holder of an AEC in Police Technology (First Nations Training Programs) at the École nationale de police du Québec



2019-2020



PRODUCTION: École nationale de police du Québec
350, rue Marguerite-D'Youville
Nicolet (Québec) J3T 1X4
819 293-8631

COORDINATION: Registrar's Office

© École nationale de police du Québec, 2019

This document is the exclusive property of the École nationale de police du Québec. No part of this document may be reproduced, stored in a retrieval system or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without the prior written permission of the École nationale de police du Québec.

Note: The masculine gender is used in this document without bias and only to lighten the text.

A police cadet is a "student" in the sense of the *Training plan regulation of the École nationale de police du Québec* (CQLR, chapter P 13.1, r.4), which is available at the following address: www.enpq.qc.ca.

This guide is intended for First Nation students who hold an Attestation of College Studies (AEC) in police technology.

Revised on 2019-03-21

Basic Training Program in Police Patrolling

The *Police Act* (CQLR, chapter P-13.1, r.4) decrees that the *École nationale de police du Québec* (hereinafter referred to as the "ENPQ") has the exclusive responsibility to provide the basic training that gives access to police patrolling. The Basic Training Program in Police Patrolling (hereinafter referred to as the "BTPPP") is designed to help a police cadet learn basic police patrolling skills. The overall objective of this program is to prepare a police cadet to intervene adequately and efficiently within the framework of police operations specifically related to the functions of a police officer. The minimum duration of this program is **450** hours, spread over a period of 15 weeks.

Step 1. Admission requirements

The admission requirements of the program are specified under the *Training plan regulation of the École nationale de police du Québec* (hereinafter referred to as the "regulation"), which specifically mentions the following:

- (1) be a Canadian citizen;
- (2) be of good moral character; (We suggest that you read the document entitled "*Information Document on the Verification of Good Moral Character at the École nationale de police du Québec*" on our website.)
- (3) not have been found guilty, in any place, of an act or omission defined in the *Criminal Code* (Revised Statutes of Canada (1985), chapter C-46) as an offence, or of an offence referred to section 183 of that Code under one of the Acts listed therein; (We suggest that you read the "*If a pardon or a discharge was granted*" sub-section under the "*How to become a police officer?*" section on our website.)
- (4) have obtained an Attestation of College Studies in police technology issued by a college educational institution and have obtained from a police force a promise of employment in the functions of a police officer;
- (5) hold a driver's licence (valid class 5 driver's licence or valid class 5 probationary licence); (The condition "A" must be removed when the applicant has undergone eye surgery.)
- (6) provide his fingerprints to the School;
- (7) have passed the medical examination, the report of which is provided in Schedule "A" of the Regulation; (The medical examination must have been successfully completed within 9 months preceding the start of training at the ENPQ. We suggest that you read the medical questionnaire (Schedule "D" of the Regulation) that will have to be completed by the applicants.);
- 8° **in the case of an applicant holding a Diploma of College Studies in police technology**, have passed one of the following language tests or examinations:

- the uniform examination in language of instruction and literature, as prescribed by the Minister of Education and Higher Education under section 26 of the *College Education Regulations* (chapter C-29, r.4);
 - the French examination required by an educational institution at the university level, in accordance with the *Act respecting educational institutions at the university level* (chapter E-14.1);
 - the “SEL” test administered by Télé-Université, which is part of the Université du Québec network;
- 9° pay to the School the tuition fees chargeable pursuant to the *Tuition Fees Regulation of the École nationale de police du Québec* (Decision 05-02-02) and any other fees the School may require pursuant to section 42 of the *Police Act* (CQLR, chapter P-13.1);
- 10° have passed the standardized physical abilities test described in Schedule “B”;
- 11° repealed;
- 12° repealed;
- 13° have undergone the psychometric test administered by the School; (The psychometric test is valid for the 2019-2020 school year only.)
- 14° have undergone the situational judgement test administered by the School; (The situational judgement test is valid for the 2019-2020 school year only.)
- 15° have obtained a firearms certification determined by the School.

Step 2. Application for admission

You must complete your application online via the ENPQ student portal (<http://portail.enpq.qc.ca/ColNet/login.asp>) before **June 24, 2019**.

The following documents must be submitted electronically on the student portal no later than June 24, 2019, otherwise your application will be denied:

- A- proof of Canadian citizenship (copy of your Certificate of Indian Status issued by the Aboriginal Affairs and Northern Development of Canada **and** copy of your birth certificate (large size), act of birth or Canadian citizenship certificate);
- B- a copy of your most recent college transcript;
- C- a copy of your driver’s licence (valid class 5 driver’s licence or class 5 probationary licence);
- D- a document attesting that you have obtained from a police force a promise of employment as a police officer;

Step 3. Firearms certifications

For the **2019-2020** school year, you must successfully complete the following three prerequisite firearms certifications:

The [Canadian Restricted Firearms Safety course](#) (CRFSC) offered by the Fédération québécoise de tir (FQT) that essentially focuses on restricted firearms (handgun, carbine, rifle, etc.).

The [Bill 9 Competency test](#) offered by the Fédération québécoise de tir (FQT). Please note that even if the FQT certification is valid for one year, it is valid indefinitely for the ENPQ admission purposes.

The [Canadian Firearms Safety Course](#) (CFSC) offered by the Fédération québécoise des chasseurs et pêcheurs.

These three certifications are required at least five weeks prior to the beginning of your cohort.

We recommend that you take these training courses and obtain their certifications as soon as you are asked to undergo your medical examination.

Fees apply for each of these courses. For more information, please click on the following link: <https://www.fqtir.qc.ca/en/shooting/become-a-target-shooter.php>

Step 4. Entry tests

The entry tests are comprised of two measuring tools, which require no specific preparation on your part and are intended to assess soft skills related to police work. To find out more about these tests, please go on the ENPQ website.

First measuring tool

The 2-hour situational judgement test comprises several situations related to police intervention or police training. Each situation is followed by four statements describing four types of intervention. You must rank these statements from what you feel is the most favourable intervention to the least favourable intervention.

Second measuring tool

The M-Pulse is a psychometric test, which assesses your risk level of showing behaviours inconsistent with the policing profession. It also measures the factors related to the sense of responsibilities as well as respect of the rules, and assesses other counter-productive behaviours related to the interactions with citizens. This test consists of 455 questions with 50 to 90 minutes administration time. You will have to state how much you agree with each statement.

You can consult the M-Pulse inventory scales selected for the admission to the program for the 2019-2020 school year on the ENPQ website.

The entry tests are scheduled to take place on Monday, September 23, 2019, at the École nationale de police du Québec, located at 350, Marguerite-D'Youville Street in Nicolet, from 8:00 a.m. to 4:00 p.m.

On the day of the tests, you will need to produce two pieces of photo ID.

Access to the results of the entry tests

The Registrar's office will send you your results of the M-PULSE and the situational judgement test.

If you are interested in receiving the report of your M-Pulse results, you may send a request by email to the Registrar's office. The first official copy of this report is free of charge and will be sent to you by email.

There is no report available for the situational judgement test.

Step 5. Medical examination

You will receive an email asking you to make an appointment for the medical examination prescribed by regulation. If you pass the medical examination, you will be asked to undergo the standardized physical abilities test (2017 POLICE SPAT-ENQP) (hereinafter called "SPAT").

Standards in effect

- Refer to the Normes d'acuité visuelles – Les yeux et la vision [Visual Acuity Standards – Eyes and Vision]. (in French only)
- Refer to the Normes auditives [Hearing standards]. (in French only)

Testing for drugs and other prohibited substances

The ENPQ has a "Zero Tolerance" Policy Concerning the Use of and Offences Related to Drugs and Other Prohibited Substances. Consequently, you will be **tested for drugs and other prohibited substances** at the time of your medical examination. **However, you will not be tested for cannabis.**

Furthermore, the ENPQ could require that you be **specifically tested for drugs and other prohibited substances** if it has reasonable grounds to believe that the "Zero Tolerance" policy is not respected during training. If the case arises, a **confirmation test** shall be administered for each drug detected, and the related fees are your responsibility. If you fail this test, your program will be automatically interrupted. Refer to the Zero Tolerance Policy Concerning the Use of and the Offences Related to Drugs and Other Prohibited Substances.

Step 6. The standardized physical abilities test (2017 Police SPAT – ENPQ)

The SPAT is a timed circuit consisting of three different laps made up of stations that primarily exploits the ability to deploy muscular power, while engaging the aerobic system. The sequence of the stations in the circuit allows reproducing, in terms of time and intensity of efforts, the intervals observed during the accomplishment of the BTPPP physically demanding tasks. For more information, please click on the following link: [Standardized physical abilities test \(SPAT\)](#).

If you fail the SPAT, you will have the opportunity to take it again as soon as possible.

Preparatory documents as well as a video are available on the ENPQ website.

Physical condition

It is your responsibility to you show up at the SPAT in excellent health and physical condition without any injuries or any types of splint to maintain or support part of a limb and without any forms of protection.

If one of the instructors involved in the administration of the SPAT is of the opinion that your state of health or physical condition may entail risks of injury or put your health at risk, he will refer you to the coordinator of the activity who, after analyzing your situation could terminate your test and refer you to the ENPQ nurse.

An injury or illness occurring during the SPAT is not considered as a fail as long as the symptoms have no relation with a pre-existing physical or medical condition. It is your responsibility to notify the instructor if you are experiencing any health issue during the test.

When such event occurs, you must go see the ENPQ medical personnel before leaving the premises.

You will have to provide a medical certificate confirming your good health or physical condition prior to doing the test again. If necessary, the ENPQ will require that you pass a medical examination with its [authorized medical representative](#) to ensure that you are in good health. You are responsible for the fees related to this exam.

Upon reception of your proof of good health, you will be given priority to attend another scheduled SPAT session.

Fortuitous event

If you are unable to show up for your medical examination or your physical fitness evaluation (for which you will be asked to attend), due to fortuitous events, you can present a written request for a deferral to the Registrar's office, who, after analyzing your request, could give you the authorization to attend another evaluation session on a new date. This measure is exceptional and does not apply to travel and other work-related constraints.

If your request for a deferral is denied and you decide **not** to show up to either one of these evaluations, your admission will no longer be valid for the current school year. You will have to submit a new application for admission for the next school year.

Admission and Training Fees*

Basic Training Program in Police Patrolling

Admission fees (in force from July 1 st , 2018 to June 30, 2019)		
Admission to the program	\$172	Payable when submitting the application for admission
Entry tests	\$118	Payable when submitting the application for admission
Medical examination** (Fees may vary depending on the clinic selected for the medical examination)	Between \$319.35 and \$532.45 (plus applicable taxes)**	Payable at the time the appointment is made
Standardized physical abilities test (2017 POLICE SPAT – ENPQ)	\$123.89	Payable upon receipt of the invitation to the test
Training fees (in force from July 1 st , 2018 to June 30, 2019)		
Pedagogical material	\$137	
Tuition	\$17,541	
Room and board	Between \$5,305 and \$11,724	Fees vary according to the lodging option selected by the payer (single or double occupancy, with or without weekends). Payable in one or two installments.

The costs related to the required clothing, books and articles mentioned in the *Arrival Guide of the Police Cadet* (GUI 01-03) are not included.

* All the fees mentioned above are subject to change.

** These fees may vary from region to region and are subject to change.

PAYMENT METHODS

There are two payment methods:

A recognized organization (police force or other) pays for the cadet's training

An invoice will be sent to the concerned organization or organizations.

The cadet pays for his training

The training fees are payable by cheque or money order to the École nationale de police du Québec, 10 business days prior to the start of training. The cheque must be postdated the first day of your training.

You can pay the tuition fees and the room and board fees in one or two installments, based on the terms that will be transmitted to you when the lodging option is selected.

Financial assistance

If you are eligible to the loans and bursaries program from the ministère de l'Éducation et de l'Enseignement supérieur, you must enter "770000" as the code of the educational institution, "01" as the code of the activity and "PJ1X3" as the program code on the application form for financial assistance. For more information, please consult their website at: www.afe.gouv.qc.ca.

Admission Process to the Basic Training Program in Police Patrolling 2019-2020 School Year – Dates to Remember

For all applicants

1. Application for admission: must be submitted through the student portal (<http://portail.enpq.qc.ca/ColNet/login.asp>) with the required document by **June 24, 2019**;
2. Evaluation of your medical condition: **wait for the invitation that will be sent to you early July 2019**;
3. Entry tests: **Monday, September 23, 2019 at ENPQ**;
4. Standardized physical abilities test (SPAT-ENPQ): **Tuesday, September 24, 2019**;
5. Start of training at the École nationale de police du Québec: **Monday, November 25, 2019**.

For more information

Refer to the following address: www.enpq.qc.ca under "Police officer candidate", "Admission".

Registrar's Office
École nationale de police du Québec
350, rue Marguerite-D'Youville
Nicolet (Québec) J3T 1X4
Telephone: 819 293-8631 extension 6666 — Fax: 819 293-2541
Email: formipag@enpq.qc.ca